Ref. No. MRIIRS/Acad/2022/098

Dated: 07.07.2022

Notification

In continuation of Notification No. MRIIRS/Notification/2022/082 dated 09.06.2022, the Competent Authority has been pleased to accord approval to re-constitute “Centre for Internal Quality Assurance” in Manav Rachna International Institute of Research and Studies (Deemed to be University), Faridabad with immediate effect as under:

(a) **Vice Chancellor of the University: Chairperson**
   Dr. Sanjay Srivastava, Vice Chancellor, MRIIRS

(b) **Three Senior teachers of Higher Educational Institution: Members**
   (i) Dr. Naresh Grover, PVC & Dean Academics, MRIIRS
   (ii) Dr. Sarita Sachdeva, ED & Dean Research, MRIIRS
   (iii) Dr. Usha Batra, Dean-FCA, MRIIRS

(c) **Head of three Departments or School of Studies offering recognized programmes in Online Mode: Members**
   (i) Dr. Deepti Dabas Hazarika, Director & HoD PG Mgt Studies, FMS, MRIIRS
   (ii) Dr. Bhavesh Prakash Joshi, Director & HoD UG Mgt Studies, FMS, MRIIRS
   (iii) Dr. Anandjit Goswami, Director-FBSS & HoD Social & Political Studies, MRIIRS

(d) **Two External Experts of Online Education: Members**
   (i) Dr. C.K. Nagpal, Prof. CSE, YMCA, Faridabad
   (ii) Dr. Meeta Keswani Mehra, Prof, Centre for International Trade & Development, J.N.U, New Delhi

(e) **Officials from the Administration and Finance Departments of the Higher Educational Institutions: Members**
   (i) Sh. R.K. Arora, Registrar, MRIIRS
   (ii) Sh. Santosh Jha, CFO, MRIIRS
   (iii) Dr. Rashima Mahajan, Director-IQAC, MRIIRS
   (iv) Dr. Shaveta Bhatia, Dy Director -CDOE, MRIIRS

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES
(Deemed to be University under Section 3 of the UGC Act, 1956)
(NAAC Accredited 'A' Grade)
Administrative Headquarters: SE/1-A, Bungalow Plot, N.I.T. Faridabad, Phone: +91-129-4198600 (30 lines)
MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)
E-mail: info@mriirs.edu.in  URL: www.mriirs.edu.in
Director, Centre for Internal Quality Assurance: Member Secretary

Prof. Lt. General R.K. Anand, Director-Centre for Distance & Online Education, MRIIRS

The membership of such nominated members shall be for a period of two years. The Committee of Centre for Internal Quality Assurance shall meet at least once in a semester. The quorum for the meeting shall be two-third of the total number of members with mandatory presence of one external expert. The agenda, minutes and Action Taken Reports shall be documented with official signatures and maintained electronically in a retrievable format.

Centre for Internal Quality Assurance Committee shall perform the following functions namely:-

(i) To oversee the functioning of Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes.

(ii) To facilitate adoption of instructional design requirements as per the philosophy of the Open and Distance Learning and/or Online learning decided by the statutory bodies of the HEI for its different academic programmes.

(iii) To promote automation of learner support services of the Higher Educational Institution.

(iv) To coordinate with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its in-house processes.

(v) To coordinate with third party auditing bodies for quality audit of programme(s).

(vi) To oversee the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of HEI.

(vii) To promote collaboration and association for quality enhancement of Open and Distance Learning and Online modes of education and research therein.
(viii) To facilitate industry-institution linkage for providing exposure to the learners and enhancing their employability.

Endt.No. MRIIRS/Acad/2022/999  
Dated: 9 July 2022

Copy of the above is forwarded to the following for information & necessary action:-

1) All the above Members
2) ES to VC -For kind information of VC.