

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under section 3 of the UGC Act, 1956)

Centre for Online Education

Centre for Internal Quality Assurance(CIQA)

Manav Rachna International Institute of Research & Studies has a Quality Assurance System which is closely aligned to norms and standard of the UGC, NAAC and other regulatory bodies having jurisdiction over the University system. The system take cares of the objectives of the state policy for higher education and to meet the aspirations of its various stakeholders. The system keeps itself constantly updated to the changing quality assurance standards of the various regulatory bodies as implemented from time to time.

CIQA address the following broad areas namely:

1. Governance, Leadership & Management, Organisational structure & Governance, Management ,Strategic Planning, Operational Plan, Goals & Policies.
2. Programme Development and Approval Processes-Curriculum Planning, Design and Development, Curriculum Implementation, Academic Flexibility, Learning Resource & Feedback System.
3. Programme Monitoring and Review
4. Infrastructure Resources
5. Learning Environment & Learning Support
6. Assessment and Evaluation
7. Teaching Quality & Staff Development

The CIQA at Manav Rachna Online Education is a part of the institution's system and work towards realization of the goals of quality initiatives and sustenance for all its academic units. The prime task of the Cell is to develop a system for conscious, consistent and catalytic improvement in the overall performance by channelizing its efforts and taking measures towards promoting the holistic academic and administrative excellence of the units. Vision of CIQA is to ensure quality culture at the Institutions by institutionalizing and internalizing all the initiatives taken with internal and external support.



Objective:

The objective of Centre for Internal Quality Assurance is to develop and put in place a comprehensive and dynamic internal quality assurance system to ensure that programmes of higher education in the Online mode being implemented by the Higher Educational Institution are of acceptable quality and further improved on continuous basis.

Strategies are evolved by CIQA for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- Relevant and quality academic/ research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- Credibility of assessment and evaluation process;
- Ensuring adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.

Functions of the CIQA are:

- To maintain quality in the services provided to the learners.
- To undertake self-evaluative and reflective exercises for continual quality improvement in all the systems and processes of the Higher Educational Institution.
- To contribute in the identification of the key areas in which Higher Educational Institution should maintain quality.
- To devise mechanism to ensure that the quality of Online programmes matches with the quality of relevant programmes in conventional mode.
- To devise mechanisms for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.
- Development of quality benchmark parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Assistance in Curriculum enrichment as per latest technological advancements;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;



- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- To act as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.
- To adopt measures to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit.
- To coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines.
- To obtain information from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.
- To record activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.

Centre for Internal Quality Assurance **Committee**

Manav Rachna Centre for Internal Quality Assurance Committee have the following composition, namely:-

- (a) Vice Chancellor of the University – Chairperson;
Dr. Sanjay Srivastava, Vice Chancellor, MRIIRS
- (b) Three senior teachers of Higher Educational Institution - Members;
 - (i) Dr. Naresh Grover, PVC & Dean Academics, MRIIRS
 - (ii) Dr. Chavi B. Sharma, ED & Dean-FBSS, MRIIRS
 - (iii) Dr. Sarita Sachdeva, ED & Dean Research, MRIIRS
- (c) Head of three Departments or School of Studies offering recognized programmes in Open and Distance Learning and Online mode - Members;
 - (i) Dr. Deepti Dabas Hazarika, Director/HoD-FMS, MRIIRS
 - (ii) Dr. Amit Seth, Director-FCBS, MRIIRS
 - (iii) Dr. Anandjit Goswami, HoD Social & Political Studies, MRIIRS
- (d) Two external experts of Open and Distance Learning and/or Online education - Members;
 - (i) Dr. C.K. Nagpal, Prof. CSE, YMCA, Faridabad
 - (ii) Dr. Meeta Keswani Mehra, Prof., Centre for International Trade & Development, J.N.U., New Delhi
- (e) Officials from the Administration and Finance departments of the Higher Educational Institution – Members;
 - (i) Sh. R.K. Arora, Registrar, MRIIRS
 - (ii) Sh. Santosh Jha, CFO, MRIIRS



- (iii) Dr. Rashima Mahajan, Director-IQAC, MRIIRS
(iv) Dr. Shaveta Bhatia, Dy Director, Centre of Online Education, MRIIRS
(f) Director, Centre for Internal Quality Assurance – Member Secretary.
Dr. Pardeep Kumar, Director, Centre of Online Education, MRIIRS

